



CoroPrevention
PERSONALISED PREVENTION FOR
CORONARY HEART DISEASE



CoroPrevention EDC - Training Master Deck

v1.0

Agenda

- Login
- Training
- Navigation
- Reports
- Forgot Password
- Reset 2FA



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Login

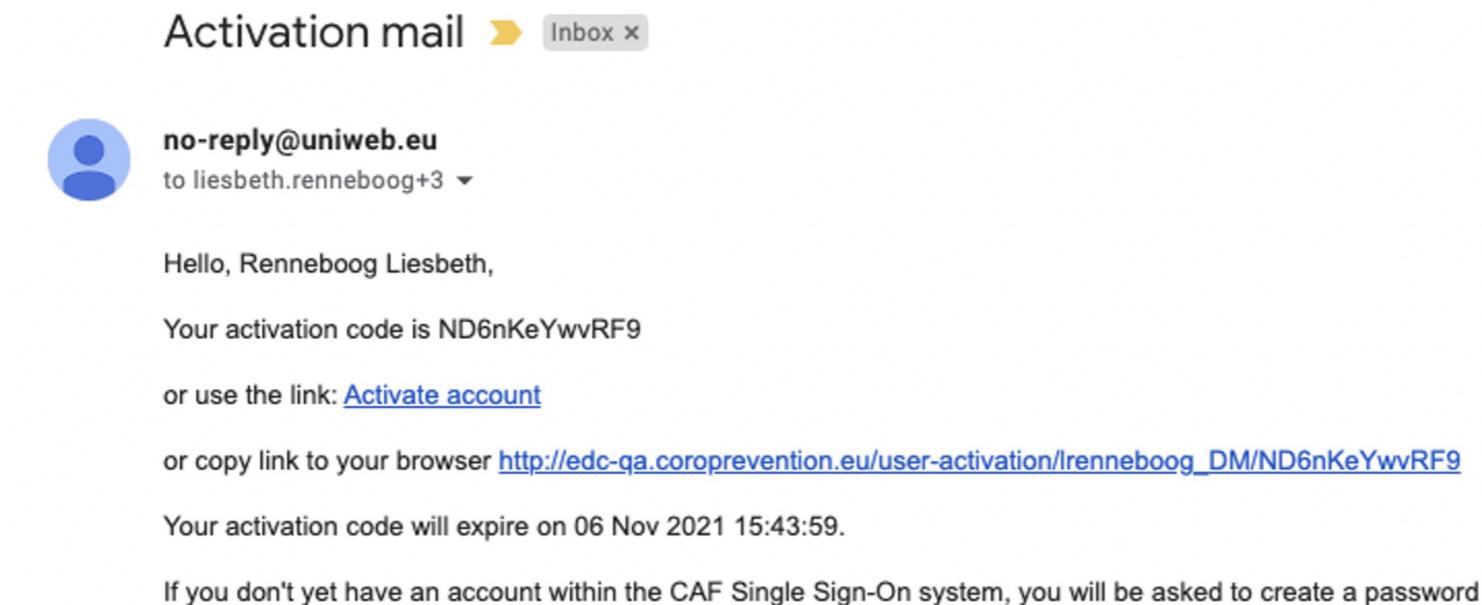


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Login - Account Activation

- An activation email is sent to you
- Click “Activate account” or use the activation code and navigate to the link
- ! Expires after 48 hours



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Login - Account Activation (2)

- Enter/review the username/e-mail address and activation code
- Click “Activate”

Activate your account by entering your username or e-mail and the activation code

Username or e-mail liesbeth.renneboog
Activation code

[Back to login](#)

Activate



Login - Account Activation (3)

- Choose a password that meets the requirements
- Click “Set Password”

✓ 30 or less characters

✓ Uppercase

✓ A number

✓ 8 or more characters

✓ Lowercase

✓ A special symbol

Set Password

[Back to login](#)

Note:

Your password should not be shared.



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Login - Two-Factor Authentication

- Download one of the following two-factor authentication apps on your mobile device from the App Store (for iOS) or the Google Play Store (for Android):
 - Google Authenticator, Authy, Duo Mobile, LastPass, Microsoft Authenticator
- This can be skipped if you already have one of these apps on your device



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Login - Register Two-Factor Authentication

- Open the authenticator app on your mobile device
- Scan the QR code via the app or enter the key and user account manually
- Enter the 6-digit code shown by the authenticator app
- Click the register button to complete your account activation

Two-Factor Authentication Settings

Use a one-time password authenticator on your mobile device or computer to enable two-factor authentication (2FA).

We recommend cloud-based mobile authenticator apps such as Authy, Duo Mobile, and LastPass. They can restore access if you lose your hardware device.



Pin code*

Register with 2-Factor App

Can't scan the code?

To add the entry manually, provide the following details to the application on your phone.

Account

Key: 1

MJ5NRHNSJC4{

HG305H

Time based: Yes



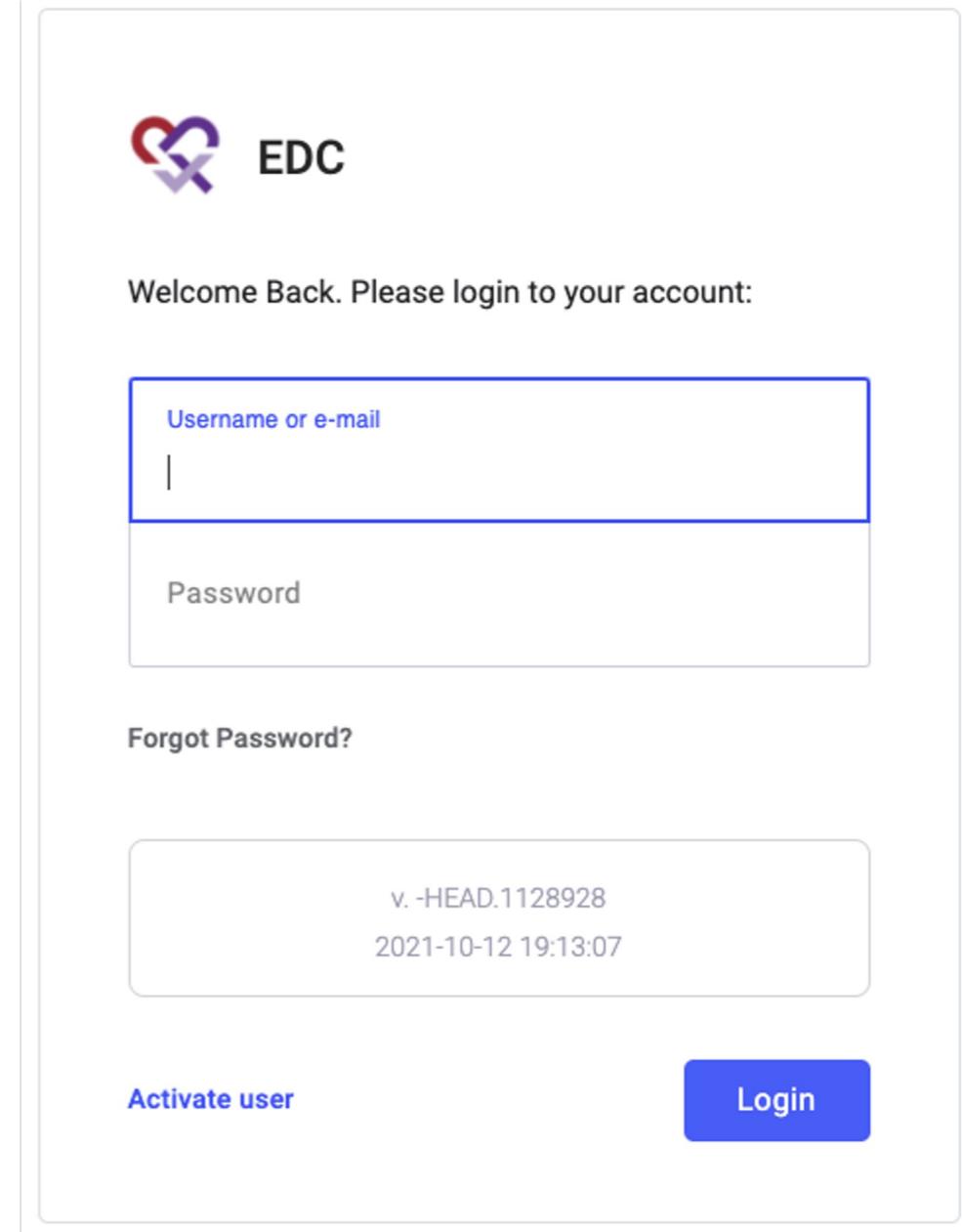
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Login - General

After initial login, follow these steps to login:

- Browse to <https://edc.coroprevention.eu/>
- Enter your username or e-mail address and password
- Click Login



The screenshot shows the EDC login interface. At the top left is the EDC logo, which consists of a stylized heart shape formed by two overlapping loops in red and purple, followed by the text "EDC". Below the logo, the text "Welcome Back. Please login to your account:" is displayed. There are two input fields: the first is labeled "Username or e-mail" and contains a single vertical bar cursor; the second is labeled "Password". Below the input fields, there is a link "Forgot Password?". At the bottom left, there is a link "Activate user". At the bottom right, there is a blue button labeled "Login". In the center of the page, there is a box containing the text "v. -HEAD.1128928" and "2021-10-12 19:13:07".



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Login - General (2)

- Open the Google Authenticator app on your mobile device
- Enter the 6-digit code displayed for yourusername@coroprevention.eu
- Click Login

Enter a 6-digit code from your Authentication App

Login

[Back to login](#)

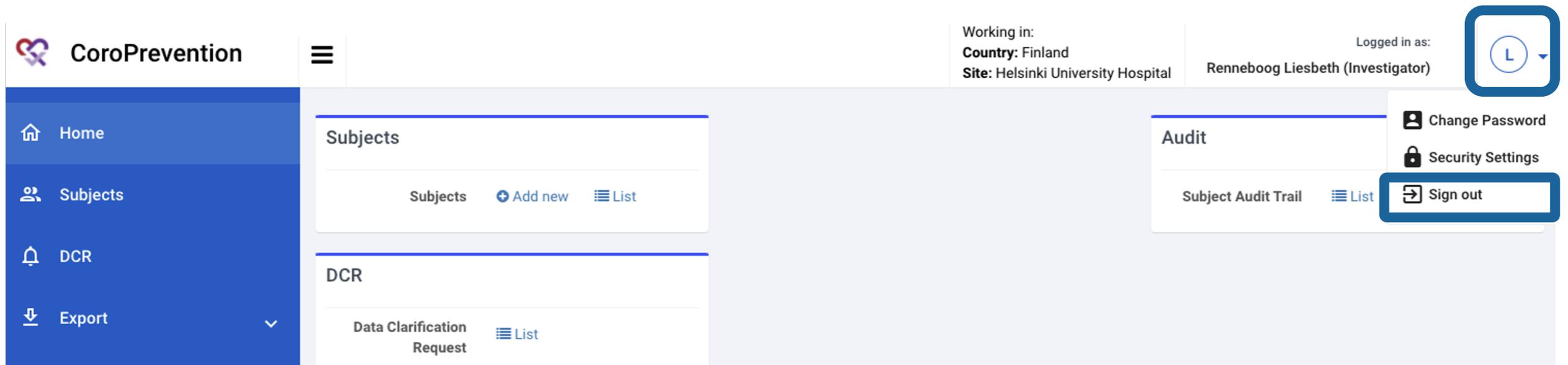


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Logout

- To logout, click the icon in the upper right corner
- Click Sign out



The screenshot shows the CoroPrevention web application interface. On the left is a blue navigation sidebar with the CoroPrevention logo and menu items: Home, Subjects, DCR, and Export. The main content area is divided into two sections: 'Subjects' and 'DCR'. The 'Subjects' section has a 'Subjects' header and buttons for 'Add new' and 'List'. The 'DCR' section has a 'Data Clarification Request' header and a 'List' button. In the top right corner, there is a user information box showing 'Working in: Country: Finland, Site: Helsinki University Hospital' and 'Logged in as: Renneboog Liesbeth (Investigator)'. A circular profile icon with a clock symbol is highlighted with a blue box. A dropdown menu is open from this icon, showing options: 'Change Password', 'Security Settings', and 'Sign out'. The 'Sign out' option is highlighted with a blue box.

Log out when stepping away from your computer.



Training



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Training - Initial

- Training is required for all staff who requires access to EDC or the Tool Suite
- After login you will be directed to the Training module if you have pending required trainings
- You will not be able to access any other modules in EDC

CoroPrevention Training

Working in: Country: Finland Site: Helsinki University Hospital

Logged in as: Renneboog Liesbeth (Investigator)

Warning!
You need to download and sign all required trainings before you can access the platform

Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		DOCUMENT DOWNLOAD
SAE Reporting	yes	Not Done		DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Not Done		DOCUMENT DOWNLOAD

1 / 1 - 3 results - Per page 32

The “Required” column indicates which training(s) are required for you based on your assigned user type.



Training - Download

- Click “Document Download” to access the training
- Perform your training of the document

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☰
Training

Working in:
Country: Finland
Site: Helsinki University Hospital

Logged in as:
Renneboog Liesbeth (Investigator)

L

Warning!
 You need to download and sign all required trainings before you can access the platform

Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		↓ DOCUMENT DOWNLOAD
SAE Reporting	yes	Not Done		↓ DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Not Done		<div style="border: 2px solid #005596; padding: 5px; display: inline-block;"> ↓ DOCUMENT DOWNLOAD </div>

1 / 1 - 3 results - Per page 32



Training - Sign

- Click “Sign” to acknowledge that you have completed training on the topic

The screenshot shows the CoroPrevention interface. At the top left is the CoroPrevention logo. A navigation menu on the left includes Home, Subjects, DCR, Training (highlighted), Export, and EproLink. The main header area shows 'Working in: Country: Finland, Site: Helsinki University Hospital' and 'Logged in as: Renneboog Liesbeth (Investigator)'. A yellow warning banner at the top states: 'Warning! You need to download and sign all required trainings before you can access the platform'. Below this is a table with the following data:

Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		DOCUMENT DOWNLOAD
SAE Reporting	yes	Not Done		DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Downloaded		DOCUMENT DOWNLOAD SIGN

At the bottom right of the table area, it shows '1 / 1 - 3 results - Per page 32'.

A warning message is shown as long as you have not completed the required trainings assigned to you



Training - Sign (2)

- Enter your credentials and click Sign to confirm
- The training now receives status Completed
- You can still download this document at any point

✕

Sign **User Guidelines for Investigator**

By entering my username and password, I acknowledge that I have completed training on the topics covered in this document.

Username

Password

✓ SIGN
✕ CANCEL

Success!
Training signed successfully

Warning!
You need to download and sign all required trainings before you can access the platform

Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		DOCUMENT DOWNLOAD
SAE Reporting	yes	Not Done		DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Completed	16 Nov 2021 10:41:46	DOCUMENT DOWNLOAD

1 / 1 - 3 results - Per page 32

A success message is shown when a training is signed successfully

A warning message is shown as long as you have not completed the required trainings assigned to you



Training - Access

- Complete all **required** trainings to gain access to the rest of the platform
- Optional trainings can be accessed and completed, but are not required to be completed to gain access
- Navigate to your assigned trainings at any time by clicking Training

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☰
Training

Working in:

Country: Finland

Site: Helsinki University Hospital

Logged in as:

Renneboog Liesbeth (Investigator)

L
▼

Success!
Training signed successfully
✕

Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		DOCUMENT DOWNLOAD
SAE Reporting	yes	Completed	16 Nov 2021 10:48:22	DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Completed	16 Nov 2021 10:41:46	DOCUMENT DOWNLOAD

1 / 1 - 3 results - Per page 32 ▼



Navigation



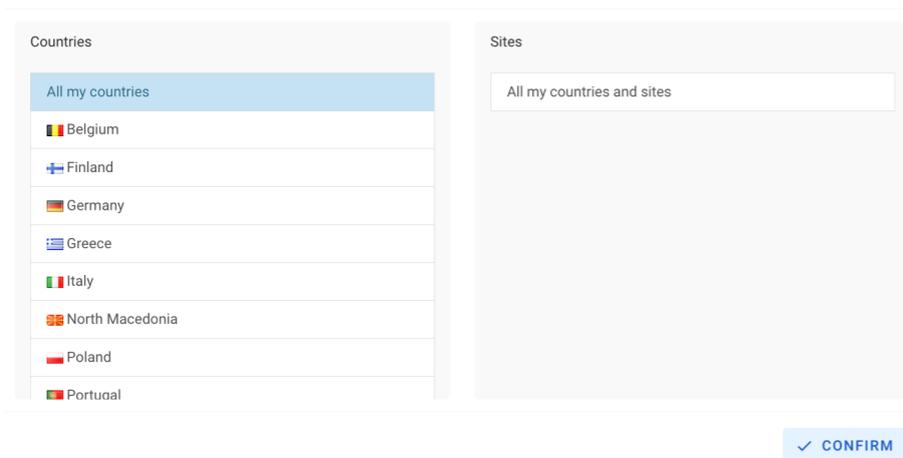
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Navigation - Location Select

- After successful login, you will be requested to choose your location if you have access to more than one country:

Location



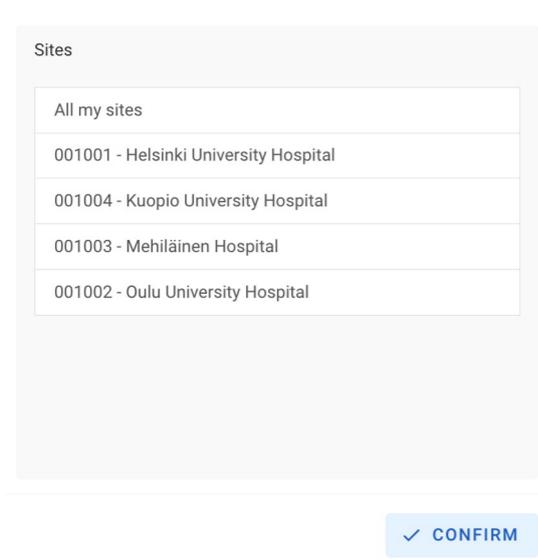
Countries	Sites
All my countries	All my countries and sites
Belgium	
Finland	
Germany	
Greece	
Italy	
North Macedonia	
Poland	
Portugal	

Select *All my countries* and then *All my countries and sites* to have access to the entire trial.

Select a *specific country* and *All my sites* within the country to have access to the entire country.

Select a *specific country* and a *specific site* within the country to have access to that specific site.

- Or to more than one site:



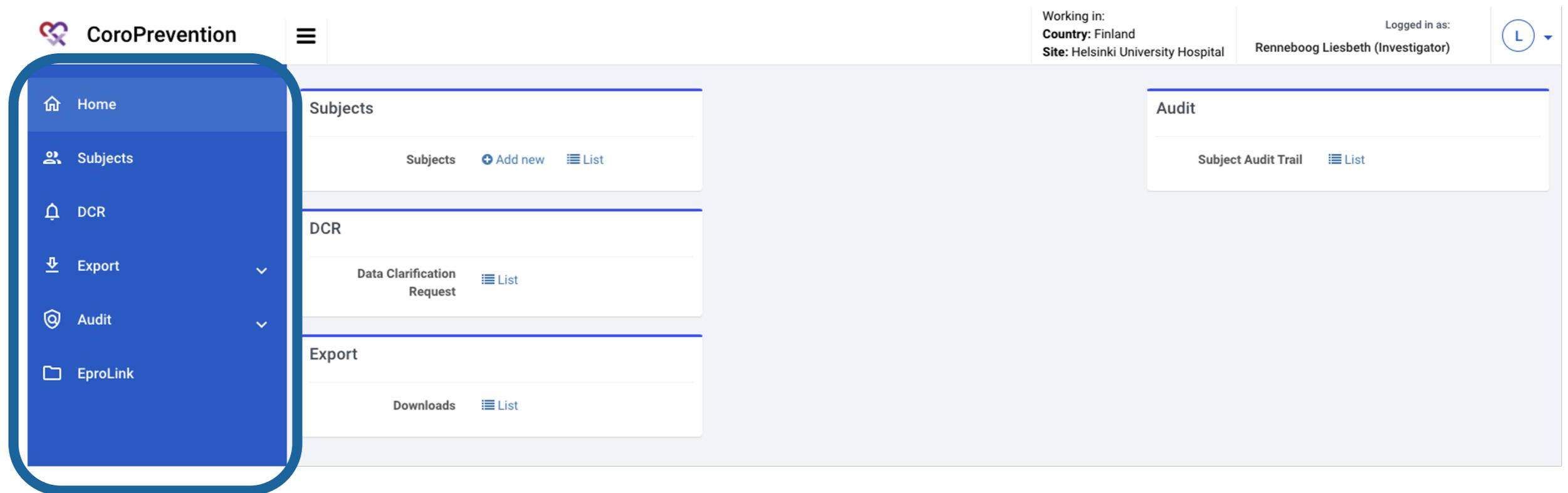
Sites
All my sites
001001 - Helsinki University Hospital
001004 - Kuopio University Hospital
001003 - Mehiläinen Hospital
001002 - Oulu University Hospital



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Navigation - Bar

- Navigation bar contains links to the modules for which you have access
- “Home” takes you to the dashboard, listing actions applicable for your user type



The screenshot displays the CoroPrevention web application interface. On the left, a blue navigation sidebar is highlighted with a rounded rectangle, containing the following menu items: Home, Subjects, DCR, Export, Audit, and EproLink. The main content area is divided into three horizontal panels: 'Subjects' (with 'Add new' and 'List' buttons), 'DCR' (with 'Data Clarification Request' and 'List' buttons), and 'Export' (with 'Downloads' and 'List' buttons). On the right side, there is an 'Audit' panel with a 'Subject Audit Trail' and 'List' button. The top right corner shows user information: 'Working in: Country: Finland, Site: Helsinki University Hospital' and 'Logged in as: Renneboog Liesbeth (Investigator)'. The CoroPrevention logo is visible in the top left corner of the application.



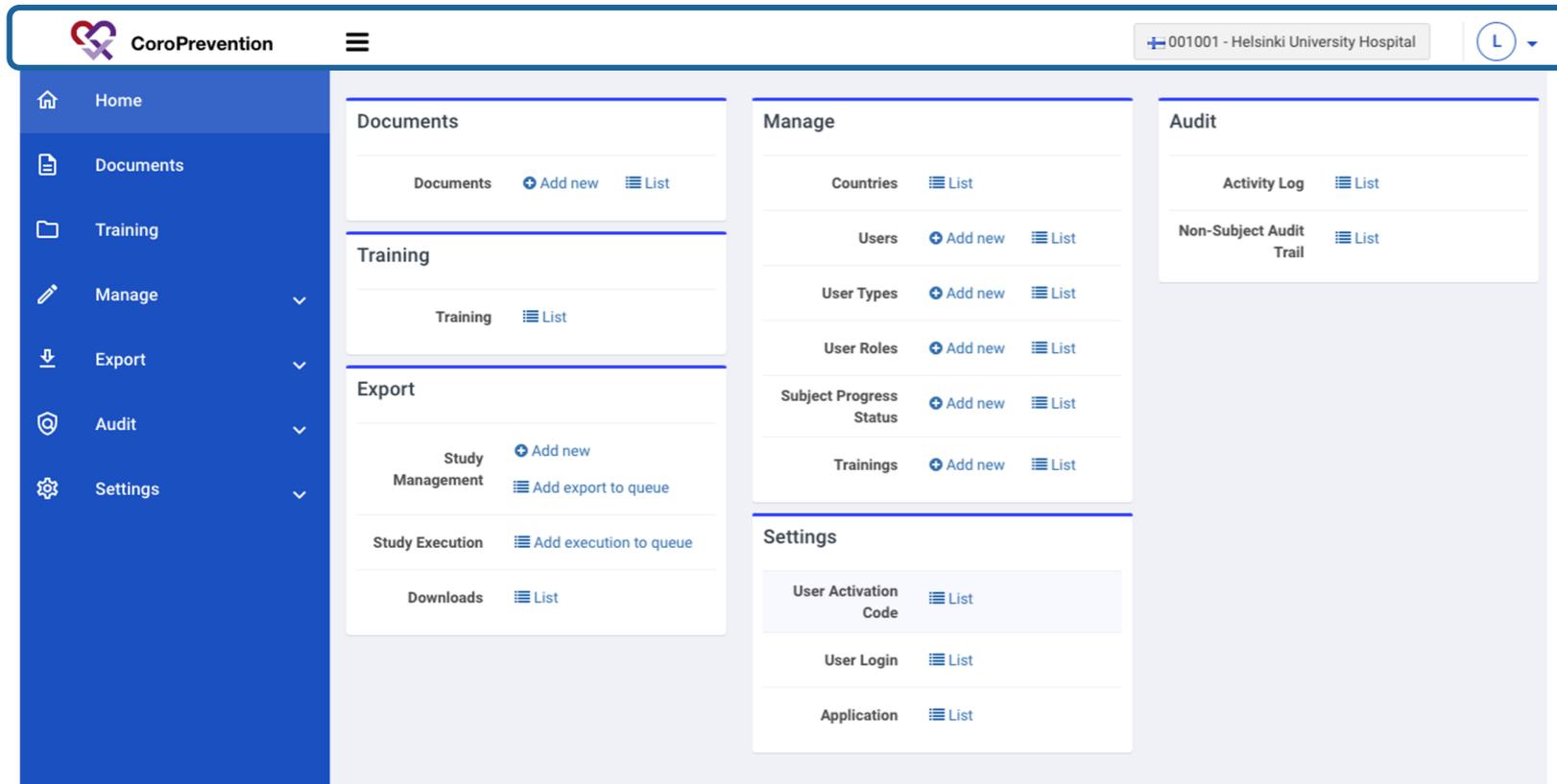
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Navigation - Access Details

The upper bar - visible on each page within EDC - displays the following:

- Study you are working in
- Toggle to hide/unhide the navigation bar
- Location button: Country flag & Site / “Multiple Sites” or “Multiple countries”
- Your name and user type
- Link to actions related to your account



The screenshot displays the CoroPrevention EDC interface. The top navigation bar includes the CoroPrevention logo, a hamburger menu icon, the site identifier "001001 - Helsinki University Hospital", and a user profile icon. The main content area is divided into several sections: Documents, Training, Export, Manage, and Audit. The Documents section includes "Documents" with "Add new" and "List" options. The Training section includes "Training" with a "List" option. The Export section includes "Study Management" with "Add new" and "Add export to queue" options, and "Study Execution" with an "Add execution to queue" option. The Downloads section includes a "List" option. The Manage section includes "Countries" with a "List" option, "Users" with "Add new" and "List" options, "User Types" with "Add new" and "List" options, "User Roles" with "Add new" and "List" options, "Subject Progress Status" with "Add new" and "List" options, and "Trainings" with "Add new" and "List" options. The Audit section includes "Activity Log" with a "List" option and "Non-Subject Audit Trail" with a "List" option. The Settings section includes "User Activation Code" with a "List" option, "User Login" with a "List" option, and "Application" with a "List" option.



Navigation - Go to Subject

Navigate to a subject by clicking “Subjects” and clicking “View” for the applicable subject:

The screenshot shows the CoroPrevention web application interface. At the top left is the CoroPrevention logo. A navigation menu on the left includes Home, Subjects, DCR, Export, Audit, and EproLink. The main content area displays a table of subjects. The table has columns for Subject ID, Study, Site ID, Last Visit Title, Status, Monitor Status, Progress Status, and Action. The 'VIEW' button for the second subject (coro-001001-002) is highlighted with a red box. The top right of the interface shows the user's current location (Finland, Helsinki University Hospital) and the logged-in user (Renneboog Liesbeth).

Subject Id ↓	Study	Site ID	Last Visit Title	Status	Monitor Status	Progress Status	Action
coro-001001-001	CoroPrevention	Helsinki University Hospital	Enrolment V1	🕒	📄	Randomised	VIEW
coro-001001-002	CoroPrevention	Helsinki University Hospital	Enrolment V1	🕒	📄	Randomised	VIEW
coro-001001-003	CoroPrevention	Helsinki University Hospital	Enrolment V1	🕒	📄	Allocated	VIEW
coro-001001-004	CoroPrevention	Helsinki University Hospital	Enrolment V1	🕒	📄	Allocated	VIEW
coro-001001-005	CoroPrevention	Helsinki University Hospital	Informed Consent	🕒	📄	Screening	VIEW

By default, this list is filtered based on the location you are working in.

Additionally it is possible to filter the list of subjects on Subject ID, Last Visit, Data Status, Monitor Status, Progress Status.

Navigation - eCRF

- Within a subject, you can navigate to a specific eCRF by clicking the eCRF title in the subject's flow
- If the eCRF is part of a visit, you need to click the visit title first.
- You can also use the “Next” and “Back” buttons to navigate to the next / previous eCRF

CoroPrevention | **Subjects / coro-001001-003 / View** | Working in: **Country: Finland**, **Site: Helsinki University Hospital** | Logged in as: **Renneboog Liesbeth (Investigator)**

Subject ID: **coro-001001-003**
Site: Helsinki University Hospital
Progress: Randomised

Show monitoring status

Vital Signs Audit trail

Body height 181 cm

Body weight 78.3 kg

Blood pressure Systolic: 121 mmHg, Diastolic: 81 mmHg

Pulse Rate 61 bpm

Enrolment V1 (highlighted in sidebar)

Back **Sign** **Next** (highlighted)

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Reports



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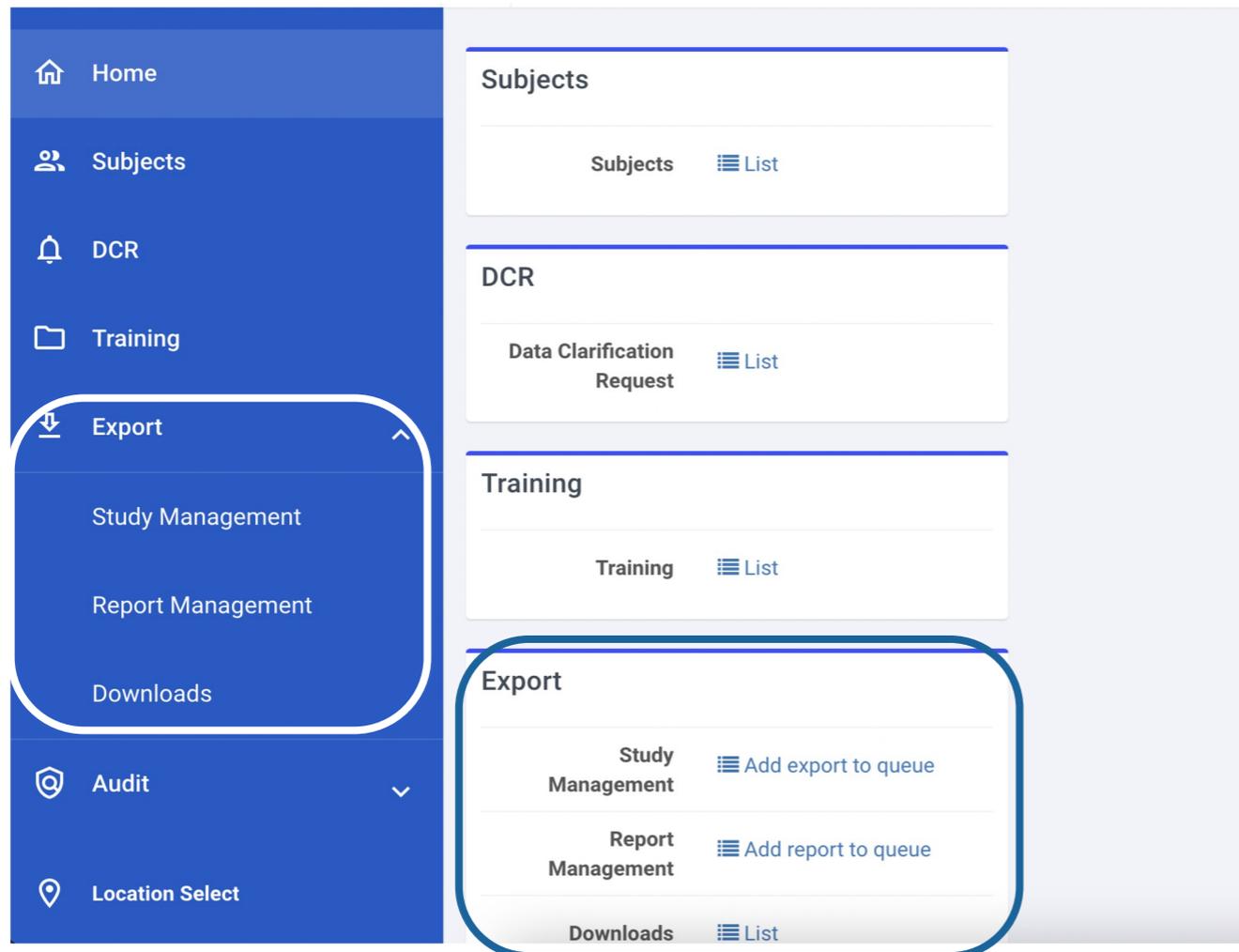
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Reports - General

All reports and/or exports available to you can be found:

- By clicking Export in the navigation bar
- Or through the dashboard

Click the desired type of report or export



The screenshot displays the UniWeb interface. On the left is a blue navigation bar with the following items: Home, Subjects, DCR, Training, Export (highlighted with a white rounded rectangle), Audit, and Location Select. The main content area is divided into three sections: 'Subjects' with a 'Subjects List' link; 'DCR' with a 'Data Clarification Request List' link; and 'Training' with a 'Training List' link. At the bottom, an 'Export' section is highlighted with a white rounded rectangle, containing 'Study Management Add export to queue', 'Report Management Add report to queue', and 'Downloads List'.

The reports and exports are categorized in three categories:

- Study Management
- Study Execution
- Reports

Which reports and exports are available to you are depending on your user type.



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Reports - Generation

- Select the desired export / report
- Specify the filters if applicable
- Select the desired format from the dropdown of available formats
- Click Add Export / Report To Queue to start the creation of the export / report

Export / Report Management 001001 - Helsinki University Hospital

Filters Saved filters +

Countries	Equal	<input type="text"/>
Sites	Equal	<input type="text"/>
Subjects	Equal	<input type="text" value="* coro-001001-096 * coro-001001-185 "/>

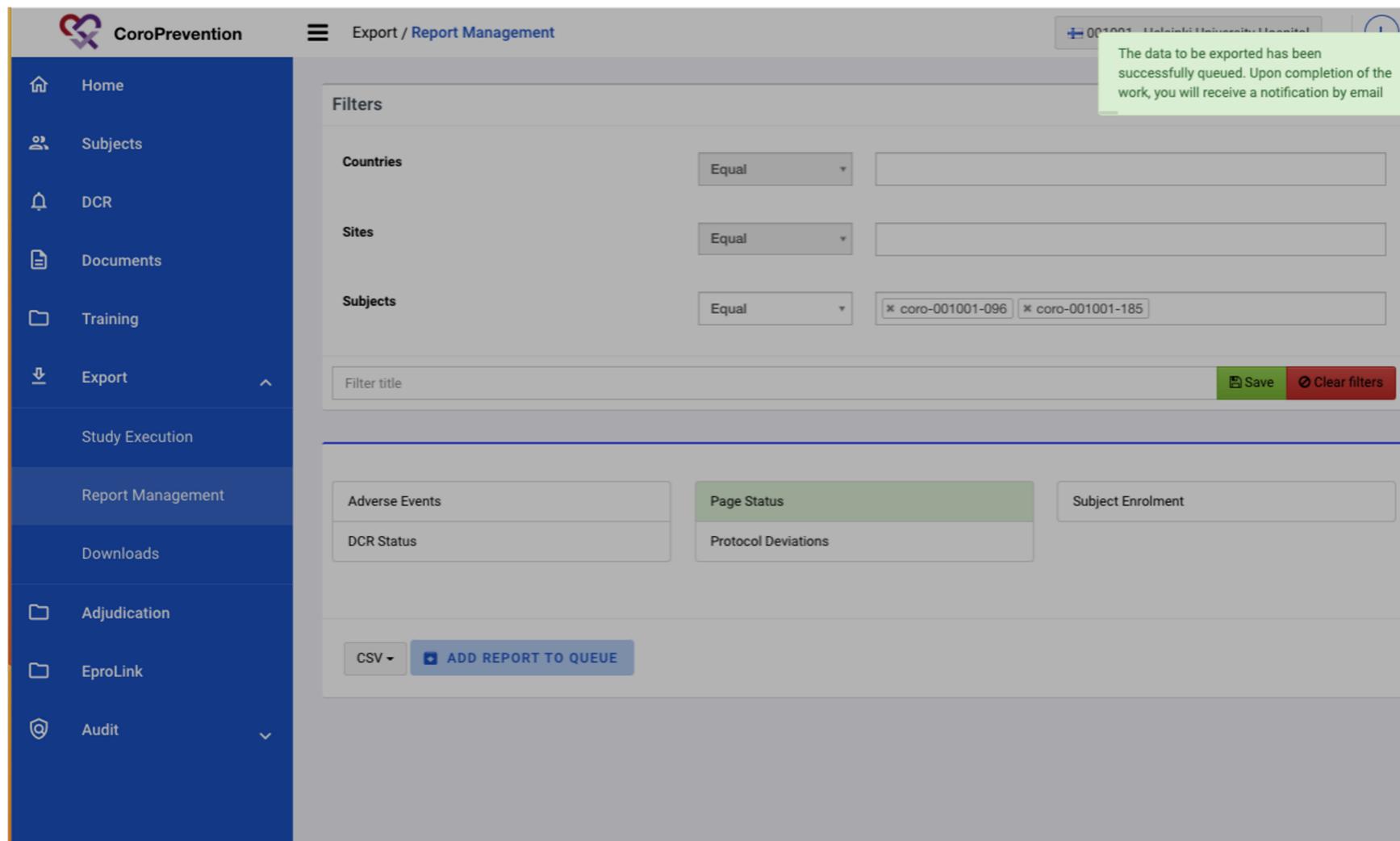
Filter title Save Clear filters

Adverse Events	Page Status	Subject Enrolment
DCR Status	Protocol Deviations	

CSV ADD REPORT TO QUEUE

Reports - Generation (2)

- A success message pop-up is shown
- You will receive an email when the export / report has finished and is available for you to download

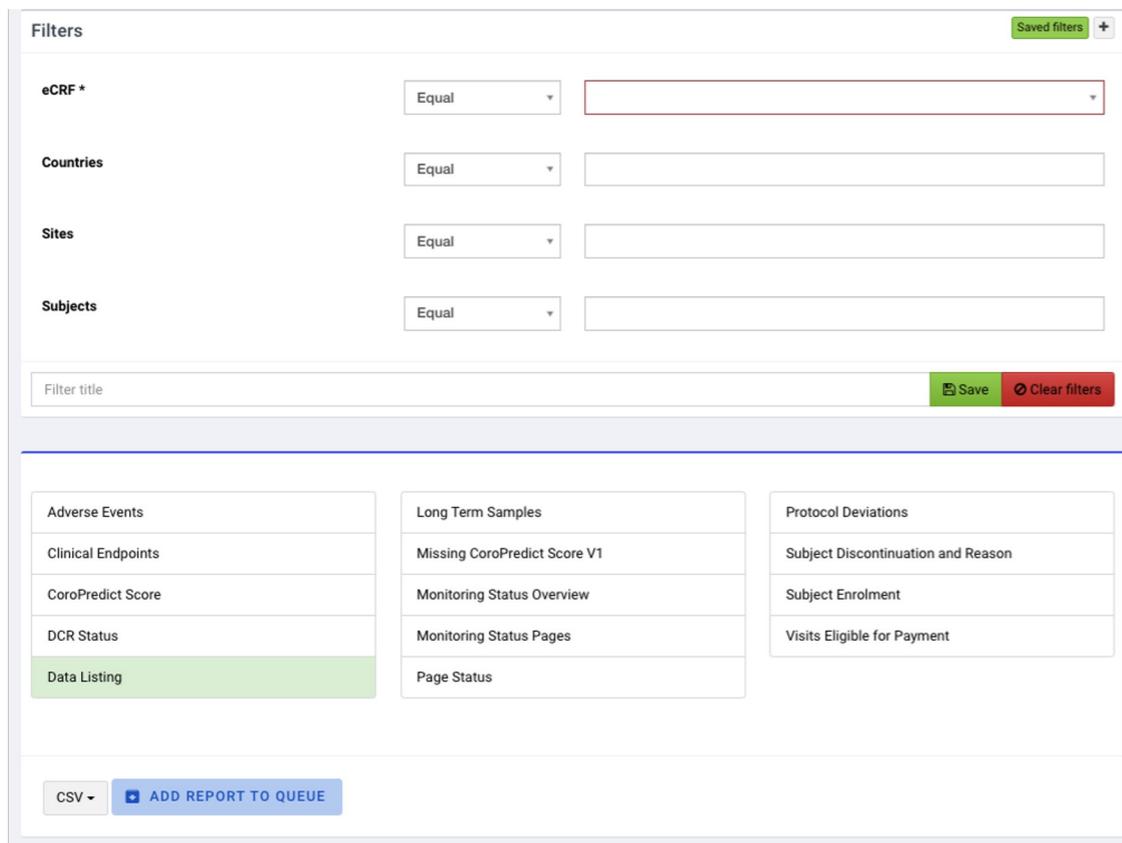


The screenshot displays the 'Export / Report Management' interface in the CoroPrevention system. A success message pop-up is visible in the top right corner, stating: "The data to be exported has been successfully queued. Upon completion of the work, you will receive a notification by email". The interface includes a sidebar with navigation options such as Home, Subjects, DCR, Documents, Training, Export, Study Execution, Report Management, Downloads, Adjudication, EproLink, and Audit. The main content area shows a 'Filters' section with dropdowns for 'Countries', 'Sites', and 'Subjects'. The 'Subjects' filter is set to 'Equal' and includes two subject IDs: '* coro-001001-096' and '* coro-001001-185'. Below the filters, there are buttons for 'Save' and 'Clear filters'. At the bottom of the main content area, there is a 'CSV' dropdown and an 'ADD REPORT TO QUEUE' button.



Reports - Filters

- Before generating the report it is possible to use filters, this will limit the data of your export / report
- For most reports and exports, the filters are optional
- For some reports a filter is required: e.g. the Data Listing report requires an eCRF to be selected
- The system will warn you in case a filter needs to be specified



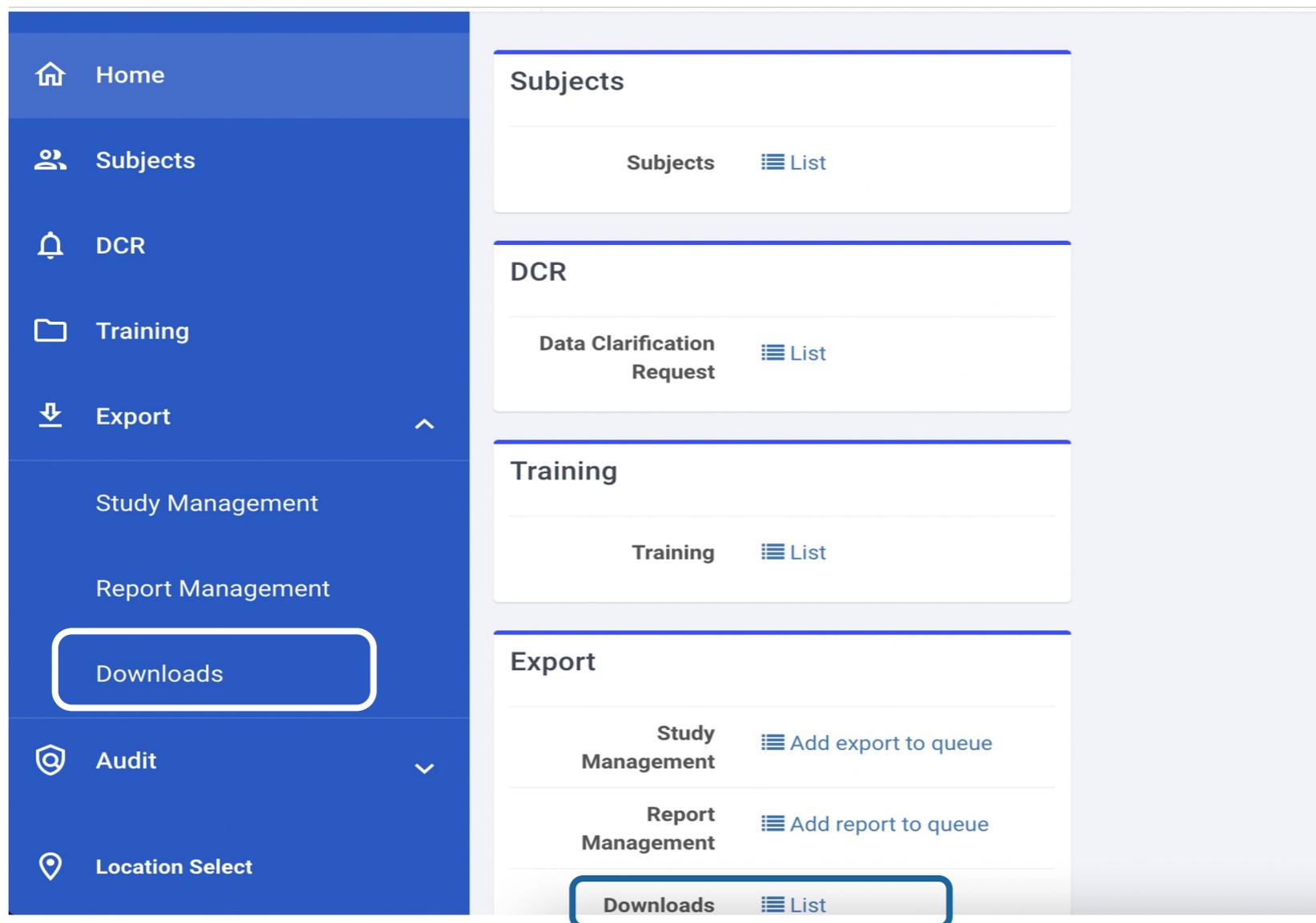
The screenshot shows the 'Filters' section of the UniWeb interface. It features a 'Saved filters' button with a plus sign. Below this, there are four filter rows, each with a label, a dropdown menu set to 'Equal', and an input field. The labels are 'eCRF *', 'Countries', 'Sites', and 'Subjects'. Below the filter rows is a 'Filter title' input field, a 'Save' button, and a 'Clear filters' button. At the bottom of the filter section, there is a grid of report categories: Adverse Events, Clinical Endpoints, CoroPredict Score, DCR Status, Data Listing (highlighted in green), Long Term Samples, Missing CoroPredict Score V1, Monitoring Status Overview, Monitoring Status Pages, Page Status, Protocol Deviations, Subject Discontinuation and Reason, Subject Enrolment, and Visits Eligible for Payment. At the very bottom, there is a 'CSV' dropdown and an 'ADD REPORT TO QUEUE' button.

You can save your filter combinations for future use by providing a title for the filter and clicking “Save”



Reports - Download

- Requested reports / exports are listed in the Downloads section
- Navigate through the blue bar or via the dashboard to Downloads



The screenshot displays the UniWeb interface. On the left is a blue navigation sidebar with the following items: Home, Subjects, DCR, Training, Export (with an upward arrow), Study Management, Report Management, Downloads (highlighted with a white border and rounded corners), Audit (with a downward arrow), and Location Select. The main content area on the right is divided into four sections: 'Subjects' with a 'List' button; 'DCR' with a 'Data Clarification Request' and a 'List' button; 'Training' with a 'List' button; and 'Export' with 'Study Management' (Add export to queue) and 'Report Management' (Add report to queue) options. At the bottom of the content area, a 'Downloads' button with a 'List' icon is highlighted with a white border and rounded corners.



Reports - Download (2)

- Download the desired report / export by clicking the 'Download Archive' button
- A .zip file containing the report / export is saved on your device
- Use the 'Delete' button to delete requests you no longer need

Export / Downloads Multiple countries 1

Filters 0

Dataset	User	Total Rows	Export Status	File Type	Archive size	Started At ↑	Completed At	Action
Subject Enrolment	investigator		NO DATA	 CSV		02 Nov 2022 09:57:41		🗑️ DELETE
Subject Enrolment	investigator	2	FINISHED	 CSV	327 Bytes	02 Nov 2022 09:56:41	02 Nov 2022 09:56:42	📄 DOWNLOAD ARCHIVE 🗑️ DELETE
Page Status	investigator	4422	FINISHED	 CSV	17.41 KB	27 Sep 2022 13:33:32	27 Sep 2022 13:33:35	📄 DOWNLOAD ARCHIVE 🗑️ DELETE
Adverse Events	investigator	2	FINISHED	 CSV	487 Bytes	12 Sep 2022 13:43:37	12 Sep 2022 13:43:38	📄 DOWNLOAD ARCHIVE 🗑️ DELETE
DCRs	investigator	989	FINISHED	 CSV	18.36 KB	12 Sep 2022 12:10:43	12 Sep 2022 12:10:45	📄 DOWNLOAD ARCHIVE 🗑️ DELETE
DCR Status	investigator	384	FINISHED	 CSV	2.58 KB	12 Sep 2022 10:52:00	12 Sep 2022 10:52:01	📄 DOWNLOAD ARCHIVE 🗑️ DELETE

1 / 1 - 6 results - Per page 32

If the request returned no data, the export status will show 'No Data'. It is not possible to download this empty file.

Reports - Download (3)

- Any requests still being processed by the system will also show up in the list
- You can track the progress in the Progress column
- If applicable, you can pause or cancel the request in this stage

Type	Title	User	Total Rows	Progress	Export Status	File Type	Archive size	Completed At	Action
Report	SubjectData	Smith John			IN PROGRESS	CSV			PAUSE CANCEL
Report	Data Listing	Smith John			NO DATA	PDF			DELETE

Forgot Password



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Forgot Password

- If you forgot your password, click **Forgot Password?** on the login page
- Provide your username or email address and click **Send Recovery Email**

Recover your account by entering your username or e-mail

[Back to login](#)

Send Recovery Email



Welcome Back. Please login to your account:

[Forgot Password?](#)

v. -HEAD.2ac21b5
2021-11-16 13:29:06

[Activate user](#)

Login



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Forgot Password (2)

- An email is sent to your email address
- Click Set new Password
- Enter a new password
- Click Set Password

- ✓ 30 or less characters
- ✓ 8 or more characters
- ✓ Uppercase
- ✓ Lowercase
- ✓ A number
- ✓ A special symbol

Set Password

[Back to login](#)

User password reset Inbox x



no-reply@uniweb.eu
to liesbeth.renneboog+24 ▾

Hello, Renneboog Liesbeth,

You have requested to reset your password.

Click the reset link: [Set new Password](#)

or copy link to your browser https://edc-qa.coroprevention.eu/user-activation/!renneboog_inv/VGRtwCCeC4Kp/set-password

If you didn't request the password reset, please ignore this message.



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Reset Two-Factor Authentication (TFA)

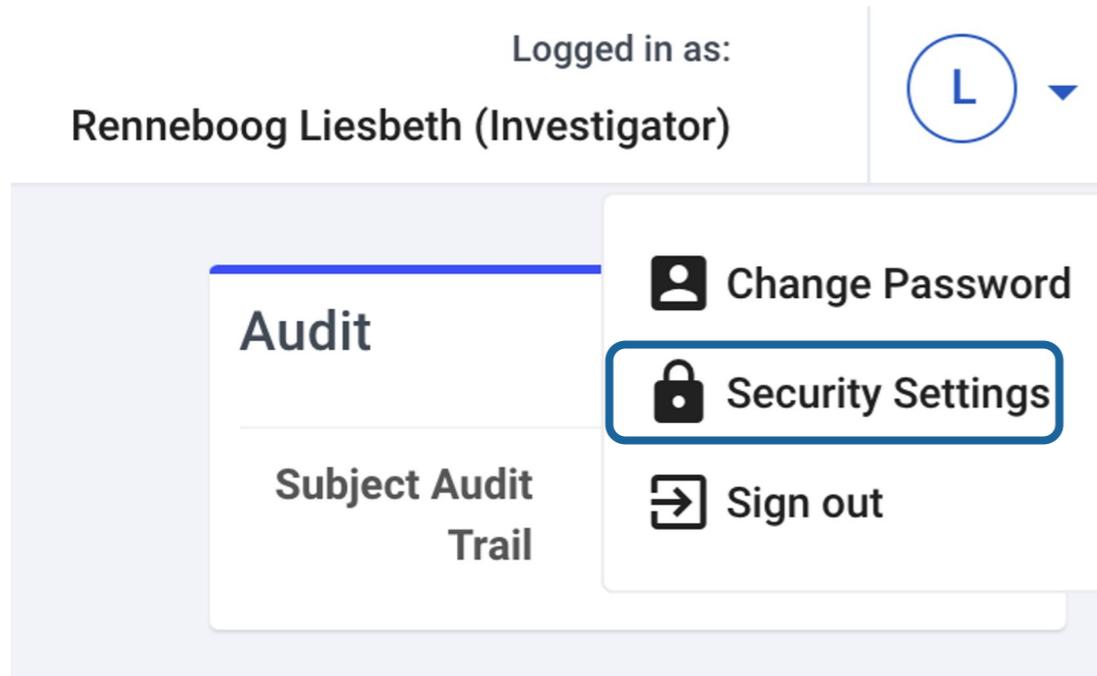


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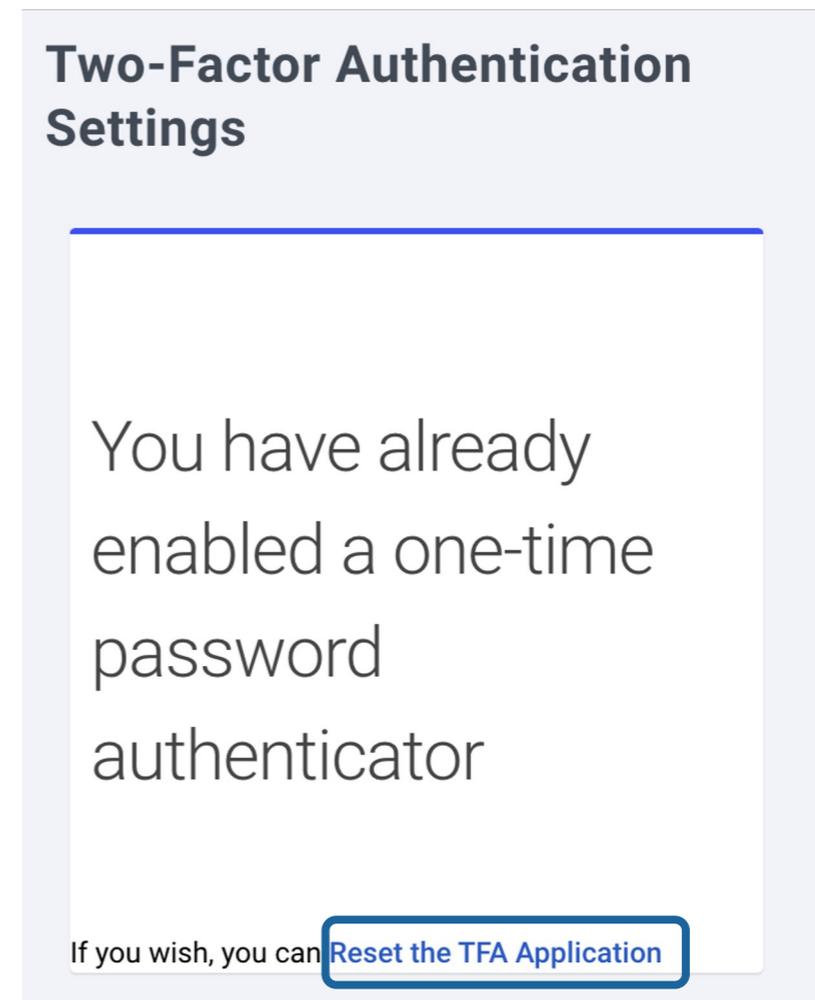
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Reset TFA

- After logging in using your current (mobile) device to provide the TFA code, click Security Settings in the user menu (upper right corner)



- Click Reset the TFA application



Reset TFA (2)

- Using your current (mobile) device, provide the 6-digit TFA code

You have already enabled a one-time password authenticator

In case you want to register a new device, you can reset the previous 2FA setup.

If you still have the old device, enter the 6 digit code from your authentication App.

If you do not have access to your previous device, you can enter one of the back-up codes.

If neither are possible, please contact system administrators for assistance.

Pin code or Back-up code*

Reset the 2-Factor account

If you do not have access to your current device, please contact support@uniweb.eu to receive a back-up code

Reset TFA - Register New Device

- Open Google Authenticator app on your new mobile device
- Scan the QR code with your new mobile device or enter the key and user account manually
- Enter the 6-digit code shown by the authenticator app
- Click the register button to complete the TFA registration for your new device

Two-Factor Authentication Settings

Use a one-time password authenticator on your mobile device or computer to enable two-factor authentication (2FA).

We recommend cloud-based mobile authenticator apps such as Authy, Duo Mobile, and LastPass. They can restore access if you lose your hardware device.



Pin code*

Register with 2-Factor App

Can't scan the code?

To add the entry manually, provide the following details to the application on your phone.

Account

Key: 1

MJ5NRHNSJC4{

HG305H

Time based: Yes



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